

SHADOW HEALTH AND WELLBEING BOARD

17 July 2012

Present:-

Devon County Council

Councillor John Clatworthy, Councillor Andrea Davis, Jennie Stephens and Dr Virginia Pearson (Joint NHS / DCC)

Joint Engagement Board

Diana Crump

District Council Representative

Councillor James McInnes

Environmental Health

Robert Norley

Apologies:

Dr Derek Greatorex	(South Devon & Torbay CCG)
Councillor Barker	(Devon County Council)
Hilary Ackland	(Link Devon)
Ann James	(NHS Devon (Plymouth & Torbay Cluster))
Dr David Jenner	(Northern, Eastern & Western (NEW) Devon Clinical Commissioning Group (CCG))

Also in attendance

Simon Tapley	(Interim Chief Commissioning Officer, Torbay & South Devon CCG)
Simon Bell	(Torbay & South Devon CCG)
Roland Pyle	(Policy Officer)
Ian Tearle	(Head of Health Policy)
Louise Raymond	(Public Health Transition Communication & Relationship Manager)

MATTERS FOR DECISION

1 Aims and Functions

The Board considered the report of the Chief Executive which outlined the aims and functions of the Shadow Health and Wellbeing Board.

The suggested aims of the Shadow Board were to ensure the delivery of improved health and wellbeing outcomes for the population of Devon (with a specific focus on reducing inequalities), promote integration and partnership working between the NHS, social care, public health and other local services and to improve local democratic accountability.

In terms of the Shadow Boards functions, these were highlighted as

- providing a local governance structure for the local planning of and accountability for all health and wellbeing related services;
- assessing the needs and assets of the local population and lead the statutory Devon Joint Strategic Needs Assessment (JSNA) to identify commissioning priorities;
- developing and updating a Devon Joint Health and Wellbeing Strategy setting out evidence-based priorities and actions;

- promoting integration and partnership across areas, including through promoting joined-up commissioning and pooled budget arrangements, where all parties agree this makes sense; and
- ensuring that all commissioning plans and policies reflected the health and wellbeing priorities identified through the joint needs assessment process.

Arising from the Stakeholder meeting earlier in the day, Members considered whether the Board should adopt its own risk register.

RESOLVED

- (a) that the aims of functions of the Board, as outlined in the report, be endorsed; and
- (b) that the Board adopt a risk register.

2 Arrangements for Future Meetings and Working Practices

The Shadow Board considered the arrangements for future meetings and also the working practices under which the Shadow Board should operate.

It was noted that the Health and Social Care Act 2012 provided a basic common framework for Health and Wellbeing Boards. The Boards would be Committees of the Council specifically required to be established by the Act, although technical regulations for their operation were still being developed by the Department of Health.

With the knowledge that the Health and Wellbeing Board would be a Committee of the County Council and would operate under its Standing Orders and Financial Regulations, subject to any changes from the secondary legislation, it seemed a sensible approach for the shadow Devon Health and Wellbeing Board to operate similarly.

In that same vein the Board considered that the Shadow Devon Health and Wellbeing Board should be open to the public.

RESOLVED

- (a) that the Shadow Health and Wellbeing Board operate under the current Standing Orders and Financial Regulations of the County Council and ensure its meetings are accessible to the public; and
- (b) that a briefing session be organised for Board members on the Council's operating and meetings procedures, at an appropriate time, to include Code of Conduct and Standards issues.

3 Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy

The Shadow Board considered the report of the Chief Executive which outlined progress to date on the Joint Strategic Needs Assessment and the Joint Health and Wellbeing Strategy, in the context of the principles and priorities identified at the workshop held on 18th May 2012.

A requirement of the Health and Social Care Act 2012 was that the Shadow Board needed to lead a statutory Joint Strategic Needs Assessment (JSNA) to identify commissioning priorities and also to develop and update a Joint Health and Wellbeing Strategy setting out evidence-based priorities and actions.

The Shadow Board noted there was an ongoing process of updating the JSNA and its development was being taken forward by an Information Officers Group and a Development Reference Group.

With regard to the Strategy, the Shadow Board had previously identified high-level evidence-base priorities to include in the Strategy. In addition, the 'life course' approach of the Joint Strategic Needs Assessment has also identified a range of priorities for

inclusion in the Strategy. It should be noted these priorities were subject to a consultation process with other organisations, the public and service users. A final version of the Strategy was expected to be considered by the Shadow Board on 27th September 2012.

Following the Stakeholder Event, where there had been excellent engagement, the Shadow Board felt the draft priorities which had been suggested needed further consideration. The Shadow Board also needed to ensure that the priorities chosen were not being delivered elsewhere, for example through the Safeguarding Board, thereby duplicating effort.

The Shadow Board, in consulting on the output of the Stakeholder discussion, felt the priorities should be based around four major strategic themes.

- 1) Lifestyle interventions, prevention (incorporating healthy eating and exercise) and increased personal responsibility for health and wellbeing;
- 2) Social Capital and the building of communities;
- 3) Early family intervention and support (encompassing issues such as the prevention of sexual and domestic violence, employment and the family as a safe environment)
- 4) Older People (including promoting independence).

There was a need to map these themes with the original priorities list, analyse any data relating thereto, assess the effectiveness of actions and consider any inequality and inclusivity issues.

There was also an acknowledgement that further work was required on the Shadow Board's relationships with other bodies, such as the Safer Devon Partnership, LEP and Scrutiny.

RESOLVED that the Shadow Board endorse the approaches being taken in respect of developing the Joint Strategic Needs Assessment and the Joint Health and Wellbeing Strategy, taking into the account the discussions above and the outcomes of the Stakeholder Event.

4 Partnerships Discussion

The Shadow Board received a Stakeholder Map in relation to the Shadow Health and Wellbeing Board, demonstrating the substructures and governance arrangements for the wider Health and Wellbeing partnership arrangements.

The Stakeholder meeting had identified some gaps in proposed partnership arrangements and that relationships between the various groupings of stakeholders needed further analysis and clarification.

RESOLVED that the Stakeholder Map, outlining the substructures and governance arrangements for the wider Health and Wellbeing partnership arrangements, be revised in light of the discussion above and brought to a future meeting of the Board.

5 Clinical Commissioning Group Updates: Authorisations and Commissioning Strategies

The Shadow Board considered the report of South Devon and Torbay Clinical Commissioning Group (CCG) on their draft Operating Plan for 2012/13.

The plan was required as part of the CCG authorisation process, which specifically required endorsement from Health and Wellbeing Boards to ensure it took account of relevant Joint Health and Wellbeing Strategies. The draft plan explained how the CCG would undertake its functions over the next 12 months and beyond, in particular the

planned improvements in quality of services and outcomes for patients, how inequalities in access to services would be reduced, how to involve the public in the planning of commissioning services and also how the CCG would fulfil its financial duties.

The Board made various comments on the plan, including integration of the workforce, the dementia agenda and how this operated with other partners and the importance of using existing patient networks. In addition, it was felt the plan could be enhanced with improved alignment, notwithstanding the difficult task of achieving common outcomes from the merging of two organisations.

RESOLVED that the Shadow Devon Health and Wellbeing Board endorse the South Devon and Torbay Clinical Commissioning Group Operating Plan for 2012/13, subject to the comments made above.

MATTERS FOR INFORMATION

6 Local Healthwatch

The Board received a verbal update from Roland Pyle (DCC Policy Officer) on the progress of the Commissioning of Healthwatch, Devon.

HealthWatch was to be established as a new independent consumer champion for health and social care, at both a national and local level. The Act required a local Healthwatch to be established by April 2013. The aims of the local Healthwatch was to ensure that the views and feedback from people who use services, carers and members of the public were integral to local commissioning.

The Board noted that the tender would be launched on 3 August 2012.

RESOLVED that the update be noted

7 Communication and Engagement

The Shadow Board considered the report of the Communications Lead Officer on the Communications and Engagement Plan and the activities contained within it.

The aim of the plan was to ensure that staff and stakeholders understood the make-up, role, responsibilities, priorities and timescales of the Devon Shadow Health and Wellbeing Board.

The engagement activity was ongoing but recent activities included a core briefing to Board Members to cascade to their stakeholders, briefings to Devon County Council staff and Members on the work of the Board, development of the www.devonhealthandwellbeing.org.uk website and drafting the questionnaire and consultation leaflet for the forthcoming priorities consultation.

Issues that the Board would have to consider included approval of documents, consultation on priorities and ensuring engagement with stakeholders, including groups not covered by the existing networks and evaluation of the priorities consultation.

RESOLVED that the Shadow Board endorse the revised Communications and Engagement plan and the activities contained within that Plan.

8 Updates from Board Members

There were no further updates from Board Members.

9 Forward Plan

The Board considered the contents of the Forward Plan, as outlined below

Meeting	Items
Thursday 27 September 2012 @ 2.00pm	Clinical Commissioning Group Authorisation Joint Health and Wellbeing Strategy consultation Sub-structures Communications HealthWatch commissioning Secondary legislation
Thursday 15 November 2012 @ 9.30am	Clinical Commissioning Group Authorisation Joint Health and Wellbeing Strategy 2012-13 final draft Joint Strategic Needs Assessment Communications Joint Health and Wellbeing Strategy final draft Joint Strategic Needs Assessment Public Health transition HealthWatch commissioning Secondary legislation
Thursday 17 January 2013 @ 9.30am	Clinical Commissioning Group Authorisation and Integrated Commissioning Plans National Commissioning Board representation Communications Public Health transition
Thursday 21 March 2013 @ 9.30am	Joint Health and Wellbeing Strategy 2013-14 Joint Strategic Needs Assessment 2013-14
Thursday 20 June 2013 @ 9.30am	Terms of reference (Statutory Board) Operating Arrangements

RESOLVED

- (a) that the forward plan, as outlined below be agreed, with the addition of the Children's Plan; and
- (b) that further consideration be given to consultation events across the County, including a visit to the CCG's, and that a future Board meeting (January / March 2013) be held in a different location; and
- (c) that future agendas include 'matters for information' which would refer to items of interest for the Board or matters that had been posted to the website.

10. Dates of Future Meetings

RESOLVED that future meetings be held on

Thursday 27th September 2012 @ 2.00pm
Thursday 15th November 2012 @ 9.30am
Thursday 17th January 2013 @ 9.30am
Thursday 21st March 2013 @ 9.30am

Thursday 20th June 2013 @ 9.30am

***DENOTES DELEGATED MATTER WITH POWER TO ACT**

The meeting started at 2.00pm and finished at 4.30pm.