

To: The Chairman and Members of the  
Shadow Devon Health & Wellbeing Board

County Hall  
Topsham Road  
Exeter  
Devon  
EX2 4QD

(See below)

Your ref:  
My ref: KS

Date: 27 July 2012  
Please ask for: Karen Strahan

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## **SHADOW DEVON HEALTH & WELLBEING BOARD**

Tuesday 17 July 2012

A meeting of the Shadow Board will be held on the above date at 2.00pm at County Hall, Exeter to consider the following matters.

### **AGENDA**

P NORREY  
Chief Executive

#### **PART I — OPEN COMMITTEE**

1. Apologies for Absence
2. Items Requiring Urgent Attention

Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.

#### **GOVERNANCE - MATTERS FOR DECISION**

3. Aims and Functions

The suggested aims and functions of the Shadow Devon Health and Wellbeing Board are attached (page 5)

4. Arrangements for Future Meetings and Working Practices

The Health and Social Care Act 2012 provides a basic, common framework for Health and Wellbeing Boards. Health and Wellbeing Boards are a local authority committee specifically required to be established by the Act. The Department of Health is developing a set of technical regulations for Health and Wellbeing Boards.

Accepting that the Health and Wellbeing Board will be a Committee of the County Council and will operate under its Standing Orders and Financial Regulations, subject to any changes from the secondary legislation, it seems sensible for the shadow Devon Health

and Wellbeing Board to operate similarly. Meetings of the shadow Devon Health and Wellbeing Board will therefore be open to the public.

5. Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy

Update on the JSNA and JHWBS (attached at page 7). The Shadow Board is being asked to receive the JSNA and consider the working draft JHWB in the context of the principles and priorities as identified at the workshop of 18<sup>th</sup> May 2012.

6. Partnerships Discussion

Stakeholder diagram (attached at page 9). The Board are asked to endorse / review the substructures, stakeholders and reporting/governance arrangements of the wider Health and Wellbeing partnership arrangements.

7. Clinical Commissioning Group Updates: Authorisations and Commissioning Strategies

Report of Chairs of the North, East and West Clinical Commissioning Group and the South Devon and Torbay Clinical Commissioning Group.

Report from the South Devon & Torbay CCG Operating Plan (attached at page 11).

**MONITORING - MATTERS FOR INFORMATION**

8. Local Healthwatch

Verbal update on the commissioning of HealthWatch, Devon.

9. Communication and Engagement

Report from the Communications Lead Officer on the Communication Strategy Group (attached at page 53).

10. Updates from Board members

The Board will receive verbal updates from other Board Members on matters of interest

**OTHER MATTERS**

11. Forward Plan

Forward Plan attached (Page 69).

12. Dates of Future Meetings

Please note the dates of future meetings which will also be included in the Devon County Council meetings calendar

Thursday 27<sup>th</sup> September 2012 @ 2.00pm  
Thursday 15<sup>th</sup> November 2012 @ 9.30am  
Thursday 17<sup>th</sup> January 2013 @ 9.30am  
Thursday 21<sup>st</sup> March 2013 @ 9.30am  
Thursday 20<sup>th</sup> June 2013 @ 9.30am

**PART II — ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC**

Nil.

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

*Members are reminded that Part II Reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Committee Secretary at the conclusion of the meeting for disposal*

<b>Membership</b>		
<b>Name</b>	<b>Role</b>	<b>Organisation</b>
Cllr Stuart Barker	Cabinet Member (Adult Social Care, Families & Post 16)	Devon County Council
Allen Bowen	Chair	Link Devon
Cllr John Clatworthy	Cabinet Member (Resources)	Devon County Council
Diana Crump	Chief Executive	Joint Engagement Board
Cllr Andrea Davis	Cabinet Member (Children, Health & Wellbeing)	Devon County Council
Cllr James McInnes	Councillor	West Devon Borough Council
Ann James	Chief Executive	NHS Devon (Plymouth & Torbay Cluster)
Dr David Jenner	Chairman Designate	Northern, Eastern & Western (New) Devon Clinical Commissioning Group (CCG)
Dr Derek Greatorex	Chairman Designate	South Devon & Torbay CCG
Robert Norley	Chief Environmental Health Officer	Exeter City Council
Dr Virginia Pearson	Joint Executive Director of Public Health	NHS Devon / Devon County Council
Jennie Stephens	Strategic Director People	Devon County Council

<b>Declaration of Interests</b>
Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.
Copies of this Agenda and/or Reports may be made available in other formats (e.g. large print, audio tape, Braille or other languages). Please contact the Information Centre on 01392 380101 for more information.

**SHADOW HEALTH & WELLBEING BOARD**  
**Forward Plan**

All meetings will be held at County Hall, Exeter unless otherwise indicated

Meeting	Items	Presenting
<b>Thursday 17 July 2012 @ 2.00pm</b>	As above	
<b>Thursday 27 September 2012 @ 2.00pm</b>	Clinical Commissioning Group Authorisation Joint Health and Wellbeing Strategy consultation Sub-structures Communications HealthWatch commissioning Secondary legislation	
<b>Thursday 15 November 2012 @ 9.30am</b>	Clinical Commissioning Group Authorisation Joint Health and Wellbeing Strategy 2012-13 final draft Joint Strategic Needs Assessment Communications Joint Health and Wellbeing Strategy final draft Joint Strategic Needs Assessment Public Health transition HealthWatch commissioning Secondary legislation	
<b>Thursday 17 January 2013 @ 9.30am</b>	Clinical Commissioning Group Authorisation and Integrated Commissioning Plans National Commissioning Board representation Communications Public Health transition	
<b>Thursday 21 March 2013 @ 9.30am</b>	Joint Health and Wellbeing Strategy 2013-14 Joint Strategic Needs Assessment 2013-14	
<b>Thursday 20 June 2013 @ 9.30am</b>	Terms of reference (Statutory Board)	