

Healthier & Stronger Communities Partnership

Minutes of Meeting held on Friday 28th May 2010

10 am – 12.30 pm

Otter Room (Main Building) County Hall, Exeter

Present: (Members)	Dr Virginia Pearson (<i>Chair</i>) (VP)	Joint Executive Director of Public Health NHS Devon & Devon County Council
	Jennie Stephens (JS)	Executive Director, Adult & Community Services in Devon (Interim)
	Karen Nolan (KN)	Chief Executive, West Devon CVS Devon Consortium
	Diana Crump (DC)	Chief Executive, Living Options Devon Consortium
	Polly Randall-Johnson (PR-J) (<i>representing Ch/Supt Tennant</i>)	Inspector (Criminal Justice) Devon & Cornwall Constabulary
Present: (Officers)	Ian Tearle (IT)	Head of Health Policy, NHS Devon
	Alison Golby (AG)	Strategic Commissioning Manager Devon County Council
In attendance:	Chris Cruise (CC)	Head of Strategic Development NHS Devon
	Tina Henry (TH)	Head of Health Improvement (South & West Devon), NHS Devon
	Giles Colton (GC)	Putting People First Programme Manager Adult & Community Services
	Damian Furniss (DF)	Performance Improvement Adult & Community Services
	Bev Riach (<i>notes</i>)	PA to Head of Health Policy, NHS Devon
Apologies received:	Philip Bostock	Devon Districts Forum
	Anne Whiteley	Executive Director of Children & Young People's Services
	Jayne Carroll	Executive Director Strategic Commissioning NHS Devon
	Sue Craythorne	Devon County Council
	Pauline Webb	Audit Commission

HSCP 0014/10 Notes of the previous meeting

The notes of the meeting held on 12th February 2010 were agreed.

Previous actions:

No	Action	Lead	Completed
01/10	Terms of Reference 'briefing paper' including the structure chart to be circulated with the minutes.	Ian Tearle	Confirmed (closed)
02/10	Produce a report on inter-relationships and integrated governance between relevant groups needing to be informed or influenced.	Jennie Stephens Anne Whiteley Sue Craythorne	Agenda item 16/10 below refers (closed)

03/10	Produce a briefing on LINKs and relationships to HSCP role.	Ian Tearle Jenny McNeill Paul Giblin	Chris Cruise in attendance to update (closed)
04/10	Revise the performance commentary for the social care targets to reflect the positive improvements that had taken place.	Jennie Stephens	Confirmed (closed)
05/10	Produce a new report format to reflect more detailed analysis of the issues and service needs.	Dr Virginia Pearson & Jennie Stephens	Confirmed (closed)
06/10	Annual Public Health Report 2007/08 to be sent to Bill Jordan.	Dr Virginia Pearson	Confirmed (closed)
07/10	Produce a draft communications strategy. To meet with Caroline Rae re DSP and report back to the next meeting.	Ian Tearle	Agenda item for next meeting
8/10	Circulate electronic copies of the Joint Strategic Needs Assessment Executive Summary.	Ian Tearle	Completed (closed)
9/10	Jennie Stephens, Jayne Carroll, Anne Whiteley and Dr Virginia Pearson to discuss market shaping approaches. JS to contact Jayne Carroll and Anne Whiteley to identify specific Leads to link into specific areas. (Iain Mellis - Public Health link).	Jennie Stephens	Report to the next meeting
10/10	Jenny McNeill to discuss with Simon Goodenough/Jaine Keable Well UK's involvement in the social value pilot. IT to check with Jenny McNeill and report at the next meeting.	Jenny McNeill Ian Tearle	Report to the next meeting
11/10	Sue Craythorne, Karen Nolan, Diana Crump to draft the voluntary and community sector infrastructure map. DC advised the Devon Consortium is undertaking this work as one of its projects and will meet in June.	Sue Craythorne	Report to the next meeting
12/10	Send two copies of the Annual Public Health Report to Pauline Webb.	Ian Tearle	Completed (closed)
13/10	Forward the Marmot link to Jayne Carroll.	Ian Tearle	Completed (closed)

HSCP 0015/10 Matters arising not elsewhere on the agenda

During discussion on attendance and membership, the group was advised that Bill Jordan had recently relinquished the Chair of the Senior Council for Devon.

No	Action	Lead	By
14/10	Prepare letter for VP's signature inviting new Chair, Senior Council for Devon, to attend future meetings. (Paul Giblin).	Ian Tearle	asap

Dr Virginia Pearson (VP) had recently spoken to Dr Brendan Yates (Government Office South West) who confirmed he reads documentation and is impressed with work being undertaken. Dr Yates will attend meetings when his diary commitments allow.

The following information, emailed by Pauline Webb on 27th May, was shared: "There will be a national communication from the Audit Commission and inspectorates to LSPs and organisations by the end of the week to inform them that we are stopping CAA because of the Government's recent announcement".

LINKs

Chris Cruise (CC) circulated copies of his progress report (*Attachment 1 to notes*) and reported he and Paul Giblin (DCC ACS) will next meet on 8th June. During discussion on identifying appropriate involvement, Karen Nolan (KN) referred to the Stronger Communities Programme project, "Skilling Up for Stronger Voices" and "Taking Part" courses. Voluntary sector representation is sought on the Joint Engagement Board (Interim Board to meet on 14th June) which will link to the Joint Strategic Needs Assessment Steering Group and also to this Partnership. Jennie Stephens (JS) enquired about the mechanism for prioritising framework links to national and local strategic priorities. CC explained that a Management Board currently meets to ensure alignment with the Joint Strategic Needs Assessment (JSNA). KN requested that an election process is deployed for voluntary sector representation and was advised that this would be dealt with through the Devon Consortium. VP thanked CC for his attendance (CC departed at 1040 hrs).

No	Action	Lead	By
15/10	Jayne Carroll to identify the network links between the Joint Executive Board and other relevant groups. (Ian Tearle is nominated as the link to the HSCP group).	Jayne Carroll	asap
16/10	To attend the next meeting to provide a progress update plus strategic implications and also discuss priorities which could be fed back on the whole joint engagement.	Chris Cruise Paul Giblin	17.09.10

HSCP 0016/10 Strategic Implementation Groups

Attention was drawn to the Devon Strategic Partnership infrastructure chart (Page 3, updated Terms of Reference circulated) and JS gave updates on the various groups:

Carers: Agreed Terms of Reference have been confirmed and a new Chair is currently being elected. This is an active group with good outcomes which monitors performance.

Physical Disabilities: Progress limited due to long-term sickness but work is currently being reviewed as a matter of priority.

Learning Disability: Statutory partnership with national approach and Terms of Reference. Currently ensuring appropriate membership (Iain Tulley, Devon Partnership Trust has recently joined the group).

Older People: Iain Lang (Consultant in Public Health) has been appointed as Chair: currently reviewing Terms of Reference and a work programme is being formulated.

Mental Health Local Implementation Team: Statutory group which operates well.

Stronger Communities & Health Improvement Group: Voluntary Sector Chair and Terms of Reference are in place.

Supporting People: Councillor Barker chairs this group which provides expert support and advice - Alison Golby (AG) to notify correct details of the Social Policy Forum (Housing).

No	Action	Lead	By
17/10	To check on the correct title of the group and refresh details.	Alison Golby	asap

Drugs and Alcohol: VP chairs; Terms of Reference and a Partnership Memorandum of Agreement are in place.

Vulnerable Adults: The Safeguarding Adults Board is a full partnership group (non-statutory) with a joint independent Chair. A review has been recently conducted, headed by the Chair, and recommendations will be presented at the next meeting in June.

Clarification on how the above groups receive strategic direction from this Partnership and subsequent feedback was sought and it was noted that this will be the main focus of discussion at the Partnership Conference on 16th July. (*Item 18 below refers*). VP felt it would be beneficial for the various Chairs to have a closer relationship with this Partnership, however, there is no mandate at present. It would be beneficial to know which groups include voluntary sector representation and who they are. Access to public information needs to be improved to ensure it is easily available (via websites) and will be considered under communication strategy work (*action item 7 above*) which must be pursued (DSP to undertake an overall strategy).

HSCP 0017/10 Smoke Free Alliance

VP reported that Phil Norrey has agreed to chair for the first year and an inaugural meeting had been held to agree membership and Terms of Reference. Smoking in pregnancy has been identified as a main area of priority. The national Tobacco Control Strategy is to reduce smoking prevalence by 10% within 10 years.

HSCP 0018/10 Healthier and Stronger Communities Partnership Conference

IT invited comments on the proposed programme circulated (*Agenda Annex 2*) for the Conference on Friday 16th July and confirmation on representatives who should be invited to attend. It was agreed that invitees should include:

- The nine Strategy Implementation Group Chairs and representatives from these groups

- Locality Health & Wellbeing Group Chairs from the Stronger Communities and Health Improvement Group
- Officers support to each Strategic Implementation Group
- KN recommended inviting the Management Board “Communities of Interest” Project – Chair/two or three members
- DC felt it would be more appropriate for user involvement during a second phase. **DC and IT to liaise via email re user-led organisations**
- Police representation will be required and Inspector Polly Randall-Johnson has since confirmed her attendance
- VP requested attendance by NHS Devon Heads of Health Improvement

Amendments to the draft programme were noted with a revised programme to include: introduction, work and benefits; Strategy Implementation Groups functions; how they are organised and clarify communication with this Partnership. It was agreed groups will be mixed rather than condition/theme focused.

No	Action	Lead	By
18/10	To prepare intended delegate briefing paper.	Ian Tearle	04.06.10
19/10	Revise Conference programme and circulate details.	Ian Tearle	asap

HSCP 0019/10 Local Area Agreement Performance Framework

IT spoke to the report circulated (*Agenda Annex 3*) and thanked Alison Golby, Maggie Anderson and Steve Jenkinson for data provision. Members found the details, presented in a more visual format, clearer and easier to interpret. NI 125 - green; NI 130 showed improvement but room for further improvement; NI 132 – 100% would have achieved if there had not been a significant increase in demand; NI 134 – limited time span data, improvements still needed (NB: target plots to be included); NI 135 – green; NI 139 – green – excellent achievement (lower graph reveals annual change); NI 8 – positive result; NI 4 and NI 7 are on track.

No	Action	Lead	By
20/10	Identify progress by adding an ‘R’, ‘A’ or ‘G’ to colour status.	Ian Tearle	Next meeting

HSCP 0020/10 Healthy Weight Healthy Lives Report – Feedback from Peer Review

IT highlighted key points arising from the Devon Peer Review on 11th – 13th January (*Attachment 2 to notes*). A full Review report is available and an implementation strategy in response to the recommendations is required by 30th June. A significant amount of work is currently ongoing on tackling obesity, healthy eating and physical activity. Two reference groups are being established to manage the implementation of the Physical Activity and Healthy Eating strategies.

HSCP 0021/10 “Putting People First”

Giles Colton and Damian Furniss spoke to the circulated paper (*Agenda Annex 4*) and particular attention was drawn to the needs/interventions and outcomes diagram (Appendix 1); programme structure (Appendix 2); prevention and cost effective services and information and advice details (Appendix 3) and the three recommendations (page 4):

1. Devon Strategic Partnership (DSP) members consider engaging with the production of an evidence-based Prevention and Wellbeing Strategy being led by Public Health;
2. DSP members agree to facilitate their services being subject to the 'health check' as to how well they service adults who are vulnerable or have complex needs;
3. Devon Consortium agrees to receive a workshop session on 'Putting People First' at one of their future full meetings.

VP is leading work on the shift towards more home-based prevention services and JS added that bed-based services are a significant issue for the NHS and Local Government. At present, 60% of the budget is spent on care homes and the national benchmark is to reduce this to 40% (a difference of £20m). "There is no bed like your own bed" was highlighted.

With regard to user and voluntary sector involvement, KN recommended it would be more appropriate for this matter to be raised at the Devon Consortium Management Board meeting in July, which has the infrastructure to reach out to various organisations. Presentation in a similar report format would be helpful to include focus on what the user element brings; Fusion input and what the wider voluntary sector delivers.

JS identified the need to work out how the work is fed back through the Devon Strategic Partnership infrastructures. VP thanked Giles Colton and Damian Furniss (who departed 1113 hrs).

No	Action	Lead	By
21/10	Restructure information into context for the Devon Consortium to ensure wider understanding.	Giles Colton Damian Furniss	July 2010
22/10	To bring strategy back to the next HSCP meeting.	Giles Colton Damian Furniss	17.09.10
23/10	To raise housing with district councils at the next Social Policy Forum (Housing) meeting.	Alison Golby	asap

HSCP 0022/10 Joint Strategic Needs Assessment and Annual Public Health Report

Tina Henry, Head of Health Improvement (Teignbridge, South Hams & West Devon) gave a presentation on key aspects of locality work (*Attachment 3 to notes*). Other Locality Heads of Health Improvement are: Patsy Temple (Exeter); Julia Page (Northern) and Lucy O'Loughlin (Mid & East). Locality Health & Wellbeing Groups feedback to the Stronger Communities & Health Improvement Group. VP thanked Tina Henry on behalf of the group.

Discussion identified the need to incorporate JSNA information into the Annual Public Health Report so it is more focused and user and public views are explicit. VP reported that an in depth piece of work is underway looking at violence against women and girls and domestic violence. It was recognised that it is important to reinforce priorities with the Annual Public Health Report and this is an item on the July Conference programme.

HSCP 0023/10 Rural Health & Wellbeing Strategy

IT informed members that the draft Rural Health and Wellbeing Strategy is now out for public consultation until 19th August and will be showcased at the July Conference. The strategy, feedback form and email are available via the homepage of the NHS Devon website (link below: <http://www.devonpct.nhs.uk/default.asp?pg=307>). DC requested that the strategy is made available in other formats. Following consultation, a implementation plan will be formulated. The strategy will be presented to the Overview & Scrutiny Committee on 3rd June.

JS referred to the separate Rural Health Services report from the Overview & Scrutiny Committee. A report will need to go back to Cabinet in October (VP and JS to discuss outside the meeting). (JS departed 1235 hrs). AG reported that Jenny McNeill had drafted a joint response re each of the recommendations.

HSCP 0024/10 Any other urgent business:

Road Casualty Reduction Partnership Delivery Plan

IT advised that this had arisen from a multi-agency group chaired by Tim Swarbrick (Devon & Cornwall Constabulary) and it was agreed appropriate for the plan to be brought to this group's attention thus 'tethering' the work to the Healthier and Stronger Communities Partnership Governance arrangements.

No	Action	Lead	By
24/10	To bring the Road Casualty Reduction Partnership Delivery Plan to this group.	Ian Tearle	In due course

With no further business the meeting concluded at 1236 hrs.

HSCP 0025/10 Date of next meeting

Conference - Friday 16th July 2010, 9.30 am – 1.30 pm (Coaver Club Conference Room). Future meeting dates: **Friday 17th September**; **10th December 2010**; **11th March 2011**, 10 am – 12.30 pm (Otter Room, Main Building, County Hall, Exeter).