

Healthier & Stronger Communities Partnership

Minutes of Meeting held on Friday 28th January 2011

1000 hrs, Otter Room (Main Building) County Hall, Exeter

Present: (Members)	Dr Virginia Pearson (VP) (<i>Chair</i>)	Joint Executive Director of Public Health NHS Devon & Devon County Council
	Jennie Stephens (JS)	Executive Director, Adult & Community Services in Devon (Interim)
	Anne Whiteley (AW) (<i>joined at 1010 hrs</i>)	Executive Director of Children & Young People's Services
	Jayne Carroll (JC) (<i>joined at 1030 hrs</i>)	Executive Director Strategic Commissioning, NHS Devon
	Philip Bostock (PB)	Devon Districts Forum
	Diana Crump (DC)	Chief Executive, Living Options Devon Consortium
	Karen Nolan (KN)	Chief Executive, West Devon CVS Devon Consortium
	Yvonne Wardrop (YW)	Senior Council for Devon (representing Acting Chair)
	Jenny McNeill (JMcN) (<i>joined at 1010 hrs</i>)	Assistant Director, Strategic Commissioning, NHS Devon
Present: (Officers)	Ian Tearle (IT)	Head of Health Policy, NHS Devon
	Alison Golby (AG)	Strategic Commissioning Manager Devon County Council
	Roger Grainger (RG)	Community Strategy Team Manager Devon County Council
	Roland Pyle (RP)	Policy Officer - Chief Executive's Team Devon County Council
In attendance:	Rebecca Keeling (RK)	Acting LINK Host Manager Local Involvement Network, Devon
	Jono Broad (JB)	Communications Lead Local Involvement Network, Devon
	Bev Riach (BR) (<i>notes</i>)	PA to Head of Health Policy, NHS Devon
Apologies received:	Chief Superintendent Steve Swani	Devon Basic Command Unit Commander Devon & Cornwall Constabulary
	Simon Perkins	Devon & Cornwall Probation Service
	Marguerite Shapland	Non Executive Director, NHS Devon

HSCP 01/11 Notes of the previous meeting

Amendment to item 28/10, fourth sentence: "Local Involvement Networks (LINKs) will 'evolve' into local HealthWatch organisations retaining the existing LINK functions whilst also developing the new additional HealthWatch functions". JB also gave the latest update: "HealthWatch England will be a direct subsidiary of the Care Quality Commission (CQC) and all local HealthWatch bodies will feed their recommendations into HealthWatch England if they do not get local satisfaction to the issues they raise. Also, if a local authority keeps their local Health Overview and Scrutiny Committee then they will no longer be overseen by CQC but will be assessed by peer-to-peer arrangements with other local authorities". Otherwise, the notes of the meeting held on 17th September 2010 were agreed.

Previous actions:

The circulated action sheet progress update was confirmed with additional comments noted:

09/10 – Market shaping approaches: JS confirmed ongoing consultation with various third sector providers, including ‘micro providers’, and will report back in due course.

10/10 – Social capital: VP referred to research, arising from prevention strategy work, which required further examination into evidence base. KN highlighted the ‘Count Me In’ approach. Micro providers could also provide information. With regard to the JSNA and how social capital can be measured (possible survey work) it was agreed to set up a Task and Finish Group. IT will lead and scope Terms of Reference to bring back to this group.

No	Action	Lead	By
01/11	Social capital task and finish group <ul style="list-style-type: none">Members to email Ian Tearle asap if interested in being involved. (KN confirmed CVS interest).IT to contact Graham Varley and Dawn Rivers, Devon County Council.	All Ian Tearle	asap

11/10 – Voluntary and community sector infrastructure map: KN advised that this will be incorporated within work due to start June 2011.

22/10 – “Putting People First”: VP confirmed that the draft Prevention Strategy is being produced that reflects joint work which will be brought to the next meeting.

33/10 – Rural Health and Wellbeing Strategy: VP advised that this had been very well received by the Devon County Council Cabinet and will be revisited on an annual basis.

34/10 – Mental Health and Emotional Wellbeing Strategy: VP reported that positive feedback had been received from the Department of Health and that national strategy is due to be released in the near future.

30/10 – End of Life Strategy: YW referred to Senior Council for Devon meetings planned for 31st January and in February and requested an update on the consultation process.

No	Action	Lead	By
02/11	End of Life Strategy – update on consultation process <ul style="list-style-type: none">Email Jenny Winslade/Lorna Potter to contact the Senior Council for Devon office direct. (Completed).	Ian Tearle	end of 28.01.11

(Secretary’s note: Lorna Potter replied that details should be on the NHS Devon and Devon County Council websites, plus questions on the consultation agreed by the Joint Engagement Board in November. A four-month consultation period (mid January to mid April) had been agreed so that the document could be discussed in groups that only meet quarterly.)

40/10 – Transforming Community Services: JMcN will ensure this group receives future updates.

HSCP 02/11 Matters arising not elsewhere on the agenda

There were no further matters arising.

**HSCP 03/11 & HSCP 04/11 Equity and excellence: Liberating the NHS
The role and functions of the Health and Wellbeing Board:
Establishing the Devon Health and Wellbeing Board:
Developing an action plan**

Attention was drawn to the circulated briefing paper and a further briefing paper tabled by Roland Pyle (see Attachment 1 to minutes). Members were informed that the Devon Health and Wellbeing Board will be a formal local authority committee held in public with webcam access; published agenda, supporting papers and minutes. For clarification and reference purposes, copies of the NHS Devon Locality Profiles (December 2010) were distributed, containing details of the three Localities and seven GP Commissioning Consortia, ie North Locality (merged with the one GP Consortium to form the North Devon Locality Commissioning Board); Eastern Locality (four GP Consortia) and South Locality (two GP Consortia).

Discussion ensued on Annex 3; paragraphs 3.2 (planning and roll out and shadow Health and Wellbeing Board); 3.4 (proposed main functions); 3.10 (lead consortium representation) and Table 1 (early implementer key issues). Proposed core membership for Devon to include: GP Consortia; lay officer; Devon County Council Executive leader and another elected member; District leader and Chief Executive and contribution by Education. In relation to children's services and safeguarding children, the transition of Children's Trusts within the twelve months was highlighted and the need to maintain the profile of children, young people and families noted.

The following actions were agreed in relation to the proposed main functions of the Health and Wellbeing Boards, ie:

- 1) to assess the needs of the local population and lead the statutory Joint Strategic Needs Assessment;
- 2) to promote integration and partnership across areas, including through promoting joined up commissioning plans across the NHS, social care and public health;
- 3) to support joint commissioning and pooled budget arrangements, where all parties agree this makes sense.

No	Action	Lead	By
03/11	Health and Wellbeing Board <ul style="list-style-type: none"> • Strengthen the breadth of the Joint Strategic Needs Assessment Steering Group. • Set up a JSNA Development Group to ensure the Devon JSNA reflects the criteria specified in the new Bill. 	Ian Tearle	asap
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No	Action	Lead	By
04/11	<ul style="list-style-type: none"> Identify priority outcomes and programmes and engagement with GP Consortia through the Clinical Commissioning Executive Committee (CCEC) to include consideration of joint commissioning and pooled budget arrangements. 	Jayne Carroll/ Jennie Stephens	asap
05/11	<ul style="list-style-type: none"> To produce a further briefing paper scoping the principles, membership and resources needed to support the Health and Wellbeing Board. 	Ian Tearle/ Roland Pyle	asap

HSCP 05/11 Any other business

Early implementer network

Details of a recent invitation letter to join a network of early implementers for Health and Wellbeing Boards were shared and the group agreed to confirm Devon's interest (subject to whether this will involve any performance reporting process and extra resources).

No	Action	Lead	By
06/11	<p>Invitation to join early implementers network for Health and Wellbeing Boards</p> <ul style="list-style-type: none"> Confirm Devon's interest to be involved and reply to the invitation letter before 1st March 2011. 	Roland Pyle	01.03.11

With no further business the meeting concluded at 1145 hrs.

HSCP 06/11 Date of next meeting

Tuesday 5th April 2011, 10 am – 12.30 pm.