

**Minutes of the Healthier & Stronger Communities Partnership
Meeting held on Friday 12th February 2010
Sargent Room, Coaver Club, County Hall, Exeter**

Present: (Members)	Dr Virginia Pearson (<i>Chair</i>) (<i>VP</i>)	Joint Executive Director of Public Health NHS Devon & Devon County Council
	Anne Whiteley (AW)	Executive Director of Children & Young People's Services
	Jennie Stephens (JS)	Executive Director, Adult & Community Services in Devon (Interim)
	Jayne Carroll (JC) (<i>joined 11.15 hrs</i>)	Executive Director Strategic Commissioning NHS Devon
	Jenny McNeill (JMN)	Assistant Director Strategic Commissioning NHS Devon
	Bill Jordan (BJ)	Devon Senior Council
	Diana Crump (DC)	Devon Consortium
	Karen Nolan (KN)	Devon Consortium
Present: (Officers)	Ian Tearle (IT)	NHS Devon
	Sue Craythorne (SC)	Devon County Council
	Pauline Webb (PW)	Audit Commission
	Paul Shand (PS) (<i>joined 10.45 hrs</i>)	Government Office for the South West
	Sue Younger-Ross (SYR)	Devon County Council
In attendance:	Simon Goodenough (SG)	Well UK
	Jaine Keable (JK)	Well UK
Apologies:	Philip Bostock	Devon Districts Forum
	Anne Proctor	Devon & Cornwall Probation Service
	Simon Perkins	Devon & Cornwall Probation Service
	Alison Golby	Devon County Council
	Kate Brookes	Devon & Cornwall Constabulary

HSCP 0001/10 Notes of the previous meeting

The notes of the meeting held on 26th June 2009 were agreed.

HSCP 0002/10 Matters arising not elsewhere on the agenda

Actions agreed. BJ asked what the relationship is between the Healthier and Stronger Communities Partnership and the Overview and Scrutiny Committee. VP responded that they are separate but there will be themes and topics that the Overview and Scrutiny will look at in detail which form part of the remit for the Healthier and Stronger Communities Partnership.

HSCP 0003/10 Strategic Implementation Groups

JS informed members that there are two processes that need to be aligned. Devon County Council is undertaking a value for money review of all partnership groups by mid March working to a set template whilst the Healthier & Stronger Communities Partnership has mandated a fit for purpose review of the Strategy Implementation Groups.

AW stated that the Children's Trust is part of the County Council process with a particular priority for transparent financial baselines from individual agencies to be identified. SC reported that she is leading on the voluntary sector element although this may not be purely financial but an analysis of resourcing in kind as well.

JS gave a verbal update on the review of the Strategic Implementation Groups (SIGs) and will bring a formal report to the next meeting.

Learning Disability: It is a statutory requirement to have a Board. A review is underway scoping the current position against national requirements. A service user is the Joint Chair with the commissioning lead officer.

Mental Health Local Implementation Team: The group has established Terms of Reference but needs to review the Chair role as it is currently held by the Commissioning Officer.

Older People: Terms of Reference have been reviewed and proposals made to move to independent Chair as well as membership should be 50% older people and 50% officers. The group will also cover Dementia. Discussion about this partnership highlighted:

- the partnership covers a wider remit than health and wellbeing e.g. economic development (SYR)
- how is the voluntary sector involved? (KN) JS responded that there is a voluntary sector manager on the officer side
- the future of the Senior Council is uncertain depending on funding (BJ). It is a complex organisation with 1,500 voluntary members across 25 locations. JS reported that there is no indication that Devon County Council would cease funding in the future but it would be seeking funding from other partners e.g. NHS Devon. The opportunity exists for the Healthier and Stronger Communities Partnership to endorse the work of the Senior Council. Dementia cafés were acknowledged as an example of the valuable work being delivered. BJ offered that limited funding in the future would be better than no funding.

Carers: Terms of Reference, membership and the Chair role have been reviewed. Delivering the health and wellbeing checks is a major priority.

Joint Commissioning Body: The remit and chairing arrangements have been reviewed. The partnership is Devon County Council officer led with involvement from members and District Councils and oversees a £21m budget. Supporting people and extra care housing are key objectives within its remit.

Physical Disability Partnership: Led by a Devon County Council officer. Due to staffing issues the review has been delayed but is being reinvigorated. Limiting Long Term Conditions and Sensory disability are within the remit of the group. DC asked that discussions with the voluntary sector about how the group will operate would be helpful. JS agreed and will ensure they take place.

Provider Forum: JS informed members that these forums existed across the range of services and themes within a three level locality structure.

KN asked who the officer was supporting the Forums. JS responded it was Denise Brabrin. It was agreed that the forums do not need to report to the Healthier and Stronger Communities Partnership.

Stronger Communities & Health Improvement Group (SCHIG): SC reported that this group has been established, has a voluntary sector Chair and links the work of the Stronger and Inclusive Group into the overall strategic approach to Health and Wellbeing.

Devon Smoke Free Alliances: VP informed members that this new group is being established to oversee the strategic approach to tobacco control in the County. It will be chaired by Phil Norrey and report to the Healthier and Stronger Communities Group.

Governance and Inter-relationships

Considerable discussion took place about how the Healthier and Stronger Communities Partnership relates to a range of other partnerships and groups:

- how does it fit with the Children’s Trust? Would it be possible to have a diagram of the governance links? (AW)
- how does LINK fit in? (BJ) JMN reflected that it relates to a number of the core areas of ‘Way Ahead’ strategy but recognised that there are other groups that sit elsewhere
- how is the Putting People First Board related? (DC)

JS reinforced the need to align the range of work programmes and ensure that the various Strategic Implementation Groups are accountable to the Healthier and Stronger Communities Partnership.

It was agreed that:

- the briefing paper for the Healthier and Stronger Communities Partnership with a revised structure diagram should be circulated
- a paper setting out the links and integrated governance between relevant partnerships and groups is produced
- a briefing paper on how LINKS relates to the Healthier and Stronger Communities Partnership is provided

No	Action	Lead	By
01/10	Terms of Reference ‘briefing paper’ including the structure chart to be circulated with the minutes.	Ian Tearle	March 2010
02/10	Produce a report on inter-relationships and integrated governance between relevant groups needing to be informed or influenced.	Jennie Stephens Anne Whiteley Sue Craythorne	May 2010
03/10	Produce a briefing on LINKS and relationships to HSCP role.	Ian Tearle Jenny McNeill Paul Giblin	May 2010

HSCP 0004/10 DSP Performance and Resources Sub Group

VP informed members that the Performance and Resources Sub Group had been established accountable to the Devon Strategic Partnership Delivery Board infrastructure. The main remit of the group is to monitor performance of the Local Area Agreement Targets and receive exception reports on areas of under performance. VP is a member of the group.

HSCP 0005/10 Local Area Agreement Performance Framework

IT spoke to the Local Area Agreement report. SC informed the group that the NI4 and NI7 are now green, resulting in five targets being green, three amber and three red. JS raised the issue that the performance commentary did not necessarily reflect the significant improvements that had been achieved from the original baselines. JS will revise the commentary for the social care indicators. It was agreed that a different type of performance report is needed to reflect more of the needs analysis and service development detail as opposed to simply a position statement with regard to the target.

No	Action	Lead	By
04/10	Revise the performance commentary for the social care targets to reflect the positive improvements that had taken place.	Jennie Stephens	May 2010
05/10	Produce a new report format to reflect more detailed analysis of the issues and service needs.	Dr Virginia Pearson & Jennie Stephens	May 2010

HSCP 0006/10 Health Inequalities Audit: Action Plan Update

IT highlighted the progress that has been made against each of the recommendations. VP informed members that Ann James, the new Chief Executive of NHS Devon, has agreed to take over the Chair of the Devon Strategic Partnership Delivery Board.

BJ identified that the Annual Public Health Report 2008-09 made relatively little reference to Older People. VP confirmed that the Annual Public Health Report for 2007-08 included information on older people and would send a copy to BJ.

No	Action	Lead	By
06/10	Annual Public Health Report 2007/08 to be sent to Bill Jordan.	Dr Virginia Pearson	March 2010

HSCP 0007/10 Comprehensive Area Assessment - Update and forward look

PW gave a brief outline of what Comprehensive Area Assessment is, covering both geographical area assessments and organisational assessments. Local Area Agreement themes are central to Comprehensive Area Assessment. The process in 2010/11 will have a greater focus on key issues and involve an ongoing dialogue with the Devon Strategic Partnership. It is anticipated that areas to be covered in 2010/11 are:

- older people
- health inequalities
- community engagement
- transport
- housing
- flooding

Other areas for 'drilling down' may include Drugs & Alcohol.

HSCP 0008/10 Workshop Report and Draft Work Programme

IT spoke briefly to the report and work programme. The work programme was agreed. JS raised the possible benefits of having a communications strategy for the Partnership and producing an initial briefing paper on the work of the Healthier and Stronger Communities Partnership. Members agreed that this would be of value and should involve Paul Giblin from Adult and Community Services, Sallie Ecroyd from NHS Devon and a link into the Devon County Council Corporate Communications Team.

No	Action	Lead	By
07/10	Produce a draft communications strategy.	Ian Tearle	May 2010

It was agreed that the conference would be an opportunity to share the role and remit of the group with stakeholders. IT suggested that the conference would also be an opportunity to launch the Rural Health Strategy, following a three month consultation period. It demonstrates an example of a complex issue that the Healthier and Stronger Communities Partnership is best placed to oversee the process of strategy development, service implementation and performance monitoring and reporting.

Members agreed it will be appropriate to launch the Rural Health Strategy at the conference.

HSCP 0009/10 Joint Strategic Needs Assessment and Annual Public Health Report

VP proposed that, due to time pressures, this item is postponed until the next meeting. Brief discussion centred on:

- the value of the overall Joint Strategic Needs Assessment as well as more specific ones e.g. safeguarding health needs assessment
- AW fed back that Baroness Scotland had been impressed with the work on Domestic Violence, particularly the work to engage the views of survivors
- the excellent joint working between information teams in Children and Young People's Services, Adult and Community Services and Public Health and the establishment of JSNA Steering Group.

The final document is due shortly and it was agreed that the executive summary will be circulated electronically to members with hard copies of the full needs assessment to follow.

JS highlighted the work on market shaping that is being undertaken. It was agreed that a more integrated approach across Devon County Council and NHS Devon would be of value.

No	Action	Lead	By
8/10	Circulate electronic copies of the Joint Strategic Needs Assessment Executive Summary.	Ian Tearle	Feb 2010
9/10	Jennie Stephens, Jayne Carroll, Anne Whiteley and Dr Virginia Pearson to discuss market shaping approaches.	Jennie Stephens	May 2010

HSCP 0010/10 Prevention Strategy for Older People

JS introduced this item and informed members of the work of the Prevention Group working to the Transformation Board and the Putting People First Board. VP is the lead Director with JS the lead officer for the group. The main outputs from the group are:

- a vision statement on wellbeing and prevention by March 2010
- an evidence-based strategy evidence, including current spend, by May 2010
- a delivery plan to inform the budget/commissioning process by the Autumn 2010.

It was agreed this should be a main agenda item for the Healthier and Stronger Communities Partnership meeting in May.

SYR presented on the work of the Community Mentoring programme, highlighting the positive impacts.

HSCP 0011/10 Discussion Opportunity with Well UK

SG and JK spoke to the Well UK paper highlighting:

- the background to Well UK
- its focus as a social enterprise; drawing on expertise from Devon Association of Councils for Voluntary Services, the Upstream programme and Westbank Healthy Living Centre
- an overview of existing programmes
- the ability of Well UK to link local good practice into national funding streams
- the main function of Well UK is to be a source of projects that can bring funding with them and help organisations to make bids for health and care resources. It is not a delivery organisation.

Discussion covered a number of key points:

- Well UK offers a valuable support function to increase capacity in the voluntary and community sector (DC)
- the function reinforces the value of social capital and offers an opportunity to improve the knowledge of the range of local groups and opportunities to develop services to plug the gaps (VP)
- Devon Consortium projects need to link to the Well UK resource (KN)

- Opportunities for Senior Council members to forward ideas about programmes and opportunities for social enterprise developments (SYR)
- Opportunities could include: Dementia cafés; additional funding; job links; transport issues, links to learning disabilities (JS)
- Projects with Complex Care Teams – what are the links, scope for projects (KN)

SG asked members how should Well UK engage into planning and strategic infrastructures?

JMN offered that NHS Devon is part of a national programme focussing on commissioning for social value and Well UK should be involved in that programme.

No	Action	Lead	By
11/10	Jenny McNeill to discuss with Simon Goodenough/Jaine Keable Well UK's involvement in the social value pilot.	Jenny McNeill	May 2010

Further discussion focussed on how third sector organisations can react quickly to opportunities (DC) but equally how do Devon County Council, NHS Devon and the Devon Consortium move more responsively and quickly as well. The Stronger Communities and Health Improvement Group should be able to add value to this process (SC).

PW asked if it would be possible to have a voluntary and community sector infrastructure map.

No	Action	Lead	By
12/10	Sue Craythorne, Karen Nolan, Diana Crump to draft the voluntary and community sector infrastructure map	Sue Craythorne	May 2010

HSCP 0012/10 Any other urgent business

PW requested copies of the Annual Public Health Report. JC asked for the electronic link for the Marmot Report. With no further business, the meeting concluded at 12.35 pm.

No	Action	Lead	By
13/10	Send two copies of the Annual Public Health Report to Pauline Webb.	Ian Tearle	ASAP
14/10	Forward the Marmot link to Jayne Carroll.	Ian Tearle	ASAP

HSCP 0013/10 Date of next meeting

Friday 28th May 2010, from 10.00 am – 12.30 pm, Otter Room, County Hall, Exeter.

Proposed future dates: **Friday 17th September; 10th December 2010; 11th March 2011**, 10 am – 12.30 pm (venues to be arranged).