

## Healthier & Stronger Communities Partnership

Minutes of Meeting held on Tuesday 5<sup>th</sup> April 2011

1000 hrs, ACS Boardroom (Annex), County Hall, Exeter

<b>Present: (Members)</b>	Dr Virginia Pearson (VP) ( <i>Chair</i> )	Joint Executive Director of Public Health NHS Devon & Devon County Council
	Jennie Stephens (JS)	Executive Director, Adult & Community Services in Devon (Interim)
	Anne Whiteley (AW) ( <i>joined at 1030 hrs</i> )	Executive Director of Children & Young People's Services
	Philip Bostock (PB)	Devon Districts Forum
	Diana Crump (DC)	Chief Executive, Living Options Devon Consortium
	Karen Nolan (KN)	Chief Executive, West Devon CVS Devon Consortium
	Gillian Newcombe (GN)	Chair, Senior Council for Devon
	Stuart Lander (SL)	Superintendent, Devon & Cornwall Constabulary
	Jenny McNeill (JMcN) ( <i>joined at 1010 hrs</i> )	Assistant Director, Strategic Commissioning, NHS Devon
<b>Present: (Officers)</b>	Ian Tearle (IT)	Head of Health Policy, NHS Devon
	Roland Pyle (RP)	Policy Officer - Chief Executive's Team Devon County Council
<b>In attendance:</b>	Rebecca Keeling (RK)	Acting LINK Host Manager Local Involvement Network, Devon
	Jono Broad (JB)	Communications Lead Local Involvement Network, Devon
	Bev Riach (BR) ( <i>notes</i> )	PA to Head of Health Policy, NHS Devon
<b>Apologies received:</b>	Chief Superintendent Steve Swani	Devon Basic Command Unit Commander Devon & Cornwall Constabulary
	Jayne Carroll	Executive Director Strategic Commissioning, NHS Devon
	Alison Golby	Strategic Commissioning Manager Devon County Council
	Roger Grainger	Community Strategy Team Manager Devon County Council

### HSCP 07/11 Notes of the previous meeting

The notes of the meeting held on 28<sup>th</sup> January 2011 were agreed and previous action sheet progress update revised.

### HSCP 08/11 Matters arising not elsewhere on the agenda

#### Dementia Implementation Plan

Attention was drawn to the circulated report by Jenny Richards, Joint Commissioning Manager, Older People's Mental Health. In line with the recent update of the national strategy, local priority areas are: good quality early diagnosis and intervention for all; improved quality of care in general and community hospitals; living well with dementia in care homes and reduced use of antipsychotic medication. In Devon, building voluntary and community sector capacity has been added as a further priority. Peer support groups exist in the

form of Memory Cafes in 35 venues throughout Devon with the final three anticipated to be up and running during April 2011. A GP education programme is also underway. Discussion raised the following points:

- VP highlighted the link into social capital work and that dementia will feature in this year's Public Health Annual Report which has older people as its main focus.
- Devon County Council Learning and Development team will start certificated training courses for volunteers in September. KN was advised to contact Jenny Richards direct for specific details re volunteer training.
- GN reported on a trial intergenerational support scheme in Teignmouth and offered to provide more insight into this work. IT to follow up.
- Without 'overloading' Memory Cafes, GN enquired into the possibility of extending opening times as currently some only open once a month or fortnight. KN expressed interest to know what prevents further opening. Memory Cafés will be evaluated with a view to possible roll out of the model for other client groups.
- JB referred to the expectation that acute Trusts and community hospitals were due to undertake a self-assessment against standards by end March 2011 before drawing up an action plan to address any gaps. JMcN will attend the forthcoming Dementia Steering Group meeting and share the self-assessment report with this group.
- Extra care housing aims to increase the range of options available to older people who wish to live independently: a 50-bed scheme has opened in Okehampton and it is planned to open 50 beds in Exeter. VP suggested undertaking a Health Needs Assessment of one of the units could be beneficial.
- JMcN confirmed GP input on the Dementia Steering Group but identified the need to share further understanding of pathways across the commissioning group.

No	Action	Lead	By
07/11	<b>Dementia Implementation Plan</b> • Link into Social Capital work (Social Capital Task & Finish Group)	Ian Tearle	08.04.11
08/11	• Learning Development and Adult Community Learning team training programme to be developed.	Jennie Stephens	Sept 2011
09/11	• Contact GN for feedback re intergenerational scheme.	Ian Tearle	June 2011
10/11	• Jenny Richards to prepare an initial evaluation report on Memory Cafés, including learning points and possible roll out, to bring back to this group.	Jennie Stephens	Sept 2011
11/11	• Share acute Trusts and community hospitals' self assessment report with this group.	Jenny McNeill	July 2011

12/11	<ul style="list-style-type: none"> <li>VP and JS to discuss the possibility of a Health Needs Assessment on one of the extra care housing units.</li> </ul>	Virginia Pearson/ Jennie Stephens	July 2011
13/11	<ul style="list-style-type: none"> <li>Links into local GP consortia re pathways – raise with Jenny Richards.</li> </ul>	Jenny McNeill	July 2011

## HSCP 09/11 **Joint Strategic Needs Assessment (JSNA) and Joint Health and Wellbeing Strategy**

IT drew attention to the briefing paper with details at items 2.1, 2.2 and 3.1 highlighted. During discussion, AW reported that the Green Paper cross references children's issues and special educational needs to the Health & Wellbeing Board which links in with schools therefore an evidence base and route into the JSNA will need to be built in. DC felt it important for stronger communities, equalities and diversity to be incorporated into the JSNA. IT reported this would be a key function for the new JSNA Development Steering Group.

The proposed establishment of a Devon Health and Wellbeing Network and dedicated Health and Wellbeing website was debated. Members fed back that: item 4.3 (reference to 'sign up') should be reworded; emphasising preference for a more 'active' and 'challenging' network and agreed that building strength at a local level also needs to be reflected. With regard to the recommendations:

- 1) the updates on the Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy were noted.
- 2) the establishment of a dedicated website hosting the various elements (set out in Appendix 1) was considered and approved. (IT had consulted with Pip Tucker, Head of DCC Strategic Intelligence, who concurred with the potential for a dedicated website).
- 3) wording amended to: agree to **explore** the feasibility of establishing a Devon Health and Wellbeing Network to enhance the engagement of a wider range of partners into the work of the Health and Wellbeing Board (HWB). JMcN also reported that a HealthWatch Steering Group had recently been set up. It was agreed that the work on the HWB and HealthWatch should be aligned.

No	Action	Lead	By
14/11	<b>Devon Health &amp; Wellbeing Network</b> <ul style="list-style-type: none"> <li>revised briefing paper to be circulated.</li> </ul>	Ian Tearle & Roland Pyle	July 2011

## HSCP 10/11 **Establishing the Devon Health and Wellbeing Board (HWB): developing an action plan**

RP drew attention to key points within the briefing paper and the purposes of the HWB (item 3.1) were noted.

Item 2.1 was amended to read that the Health and Social Care Bill is expected to receive Royal Assent in **December** 2011.

Item 4.4 (proposed membership of the Health & Wellbeing Partnership, autumn 2011 to April 2012) amended to the Chair of the Devon Children's Safeguarding Board (rather than Children's Trust Board) and there was strong interest as to

how the views of the voluntary and community sector will best be represented; user representation (possibly in addition to local HealthWatch); Police & Community Safety, plus a balance between GP commissioning consortia and district councils.

Item 5 (suggested outline project plan) amendment on page 5 – to hold a briefing for members of Devon County Council in **July** 2011.

JMcN recommended sharing work to avoid duplication (to discuss outside the meeting). JS felt that a visual chart might assist to identify any gaps and clarify what would be in the remit of the Board. RP explained that, having joined the Early Implementer Network, Devon will benefit from shared learning and practical support with developments. The recommendations on page 7 were acknowledged with RP and IT thanked for their contribution.

<b>No</b>	<b>Action</b>	<b>Lead</b>	<b>By</b>
15/11	<p><b>Establishing the Devon Health &amp; Wellbeing Board: establishing an action plan</b></p> <ul style="list-style-type: none"> <li>• VP to share paper at the NHS Devon Executive Team meeting which will feed into Clinical Commissioning Executive Group.</li> </ul>	Virginia Pearson	Sept 2011
16/11	<ul style="list-style-type: none"> <li>• IT and RP to meet to update paper for DCC Cabinet meeting.</li> </ul>	Ian Tearle/ Roland Pyle	Sept 2011
17/11	<ul style="list-style-type: none"> <li>• JMcN to arrange a separate meeting (re Joint Engagement Board and user representation) with DC, KN, RK/JP and GN (IT and/or RP for Policy input).</li> </ul>	Jenny McNeill	July 2011

**HSCP 11/11 Any other business**

**Devon Association of Councils for Voluntary Service**

VP shared a paper forwarded by John Bunting: ‘Supporting a strong civil society in Devon - The case for continued investment in the Devon Association of Councils for Voluntary Service (DACVS)’ which describes services provided, illustrates the impact of that activity and highlights how DACVS can support delivery of outcomes set out in the NHS Operating Framework 2011-12.

On behalf of the group, the Chair extended gratitude to Anne Whiteley for her valuable contribution to this group.

With no further business the meeting concluded at 1150 hrs.

**HSCP 12/11 Date of next meeting**

Date to be arranged late July/early August 2011 (Wednesday - invite GP representative yet to be identified).